

## 1. STATUTORY DECLARATION UNDER RTI ACT

Section 4(1) (b) of RTI Act covers the statutory declaration of Zunheboto Govt. College website. It covers all the rules and regulations which are implemented by the Government of Nagaland.

Zunheboto Government College is a higher educational institution offering co-education established by the Govt. of Nagaland. The College is permanently affiliated to Nagaland University, Lumami, Nagaland. The College has been included under section 2(f) and section 12(B) of the UGC Act, 1956. It runs as per the rules of Department of Higher Education, Government of Nagaland.

The College comes under the Auditor General of Nagaland who gives certificates and remarks regarding the maintenance of financial transactions from time to time. The College has different bodies to maintain all types of discipline on the campus.

## 2. RECIPIENT OF GOVERNOR'S APPRECIATION

The College is a proud recipient of Governor's appreciation for producing centum/best results among all Government Colleges in Nagaland during the year 2004.

## 3. NEW CERTIFICATE/DIPLOMA PROGRAMMES INTRODUCED

Under the RUSA project, the College introduced a Certificate programme, namely, Horticulture for B. A. V semester students during the academic session 2016-17. A total of 65 students got enrolled in and completed the programme. In the next two years, the enrolment for the said programme was 31 and 40 respectively.

## 4. LIST OF FACULTY MEMBERS FOR THE SESSION 2019-20

Sl. No.	Name	Department	Designation	Qualifications
1	Dr. K. Nishena Nekha	-----	Principal	M.A., PhD, D.Litt.
2	Shri. H. Jekugha Sema	English	Vice Principal	M.A.
3	Dr. T. Chandrasekharan	English	Asst. Prof. & Head	M.A., M. Phil., PhD, D.Litt., PGCTE, PGDTE (CIEFL)
4	Shri. Imo-Onen	English	Asst. Professor	M.A., NET
5	Smt. Bendangsenla	English	Asst. Professor	M.A., NET, CTE
6	Smt. Lipokjungla	English	Asst. Professor	M.A.
7	Smt. Lovikali H Ayemi	English	Asst. Professor	M.A.
8	Smt. Newtoli K Yeptho	History	Asst. Prof. & Head	M.A., NET
9	Smt. Tiamenla	History	Asst. Professor	M.A., NET
10	Shri. Mhasilhonyu Thomas Solo	History	Asst. Professor	M.A.

11	Shri. Kileto Chishi	History	Asst. Professor	M.A., NET
12	Smt. Ngutoli Y Swu	History	Asst. Professor	M.A. NET (on study leave)
13	Dr. P. Pandy	Pol. Sc.	Asst. Prof. & Head	M.A., M. Phil., PhD
14	Smt. Kalito Chishi	Pol. Sc.	Assoc. Professor	M.A.
15	Smt. Rosy Y Kinny	Pol. Sc.	Asst. Professor	M.A.
16	Smt. Lipokrenla Jamir	Pol. Sc.	Asst. Professor	M.A., NET
17	Shri. G. Phukato Sema	Pol. Sc.	Asst. Professor	M.A.
18	Dr. M. Pushparaj	Economics	Assoc. Professor	M.A., B. Ed., M. Phil., PhD
19	Smt. I. Moakala Jamir	Economics	Assoc. Professor	M.A.
20	Dr. C. Periasamy	Economics	Asst. Professor	M.A., B. Ed., PGDPR, PhD
21	Smt. Hulika Zhimo	Economics	Asst. Professor	M.A.
22	Smt. Bolivi S Kiba	Economics	Asst. Professor	M.A.
23	Smt. Zipporah Ellis Sema	Geography	Asst. Prof. & Head	M. Sc., NET
24	Shri. Kezhadi Leno	Geography	Asst. Professor	M. Sc., NET
25	Shri. Kipfelie Thevo	Geography	Asst. Professor	M. Sc., NET
26	Shri. Tiasunep Ozukum	Geography	Asst. Professor	M. Sc., NET
27	Shri. Wetshokhrolo Lasuh	Education	Asst. Prof. & Head	M.A. NET
28	Smt. Mutunelu Soho	Education	Asst. Professor	M.A., NET
29	Smt. Rose Kithan	Education	Asst. Professor	M.A., B. Ed., NET
30	Smt. Kevilevonuo Monica Kezie-o	EVS	Asst. Professor	M. Sc.
31	Shri. Arenjaba	Library	Librarian	M.LISC

NB: The List includes Principal and Librarian

#### 5. a) FULL TIME TEACHERS WITH PhD DEGREE

Sl. No.	Name	Designation	Department	Year of acquiring PhD	University
1	Dr. P. Pandy	Asst. Professor & Head	Political Science	2010	Madurai Kamaraj Univ.
2	Dr. T. Chandrasekharan	Asst. Professor & Head	English	2013	Vinayaka Missions Univ.
3	Dr. M. Pushparaj	Assoc. Prof. & Head	Economics	2014	Univ. of Madras
4	Dr. C. Periasamy	Asst. Professor	Economics	2015	Bharathiyar Univ.

#### b) TEACHERS PURSUING PhD PROGRAMME

Sl. No.	Name	Designation	Department	Status
1	Shri. G. Phukato Sema	Asst. Professor	Political Science	Thesis submitted
2	Smt. Kalito Chishi	Assoc. Professor	Political Science	---
3	Smt. Lipokrenla Jamir	Asst. Professor	Political Science	---
4	Smt. Ngutoli Y Swu	Asst. Professor	History	On study leave
5	Smt. Tiamenla Imsong	Asst. Professor	History	----

6	Smt. I. Moakala Jamir	Assoc. Professor	Economics	On study leave
7	Smt. Bolivi S Kiba	Asst. Professor	Economics	
8	Shri. Kezhadi Leno	Asst. Professor	Geography	----
9	Smt. Mutunelu Soho	Asst. Professor	Education	-----

## 6. List of Teachers using LCD facilities for Teaching-Learning Purposes

Sl. No.	Teachers using ICT for teaching			No. of teachers using ICT	No. of teachers on roll
	Name of teacher	Designation	Department		
1	Dr. T. Chandrasekharan	Asst. Prof. & Head	English		
2	Shri. Imo Onen	Asst. Professor	English		
3	Smt. Bendangsenla	Asst. Professor	English		
4	Smt. Newtown K Yeptho	Asst. Prof. & Head	History		
5	Dr. P. Pandey	Asst. Prof. & Head	Pol. Sc.		
6	Smt. Kalito Chishi	Assoc. Professor	Pol. Sc.		
7	Smt. Lipokrenla Jamir	Asst. Professor	Pol. Sc.		
8	Smt. Rosy Y Kinny	Asst. Professor	Pol. Sc.		
9	Dr. M. Pushparaj	Assoc. Prof. & Head	Economics		
10	Dr. C. Periasamy	Asst. Professor	Economics		
11	Smt. Zipporah Ellis Sema	Asst. Prof. & Head	Geography		
12	Shri. Kezhadi Leno	Asst. Professor	Geography		
13	Shri. Kipfelie Thevo	Asst. Professor	Geography		
14	Shri. Tiasunep Ozukum	Asst. Professor	Geography		
15	Smt. Rose Kithan	Asst. Professor	Education		
16	Smt. Kevilevonuo Monica Kezie-o	Asst. Professor	Environmental Studies (EVS)		
				<b>16</b>	<b>29</b>

## 7. A) COURSE OBJECTIVES (COs) FOR ALL COURSES

### i) COs of the course on "General English"

CO1 Elucidate the works of the prescribed authors in simple language

CO2 Understand structural approach to language learning and skills of composition, communication, paraphrasing, annotating, and analyzing beyond summarizing

CO3 Write reference to contexts, and prepare a glossary from the text

CO4 Understand the principles and practice of precise writing

- CO5 Identify the approaches to research skills
- CO6 Identify the views of the critics in the prescribed texts and apply them in analyzing the literary texts
- CO7 Write literary essays on various aspects of literature
- CO8 Understand the development of the English language

**Credits: Four (4) theory periods of forty-five minutes duration per week over a semester**

**ii) COs of the course on “History”**

- CO1 CO1 Get a comprehensive idea of the elements of change and continuity in history from the ancient period up to the modern times
- CO2 Understand the concept of worldview nationalism and colonialism
- CO3 Make a comprehensive study of the emergence of social, political and economic ideologies and the world
- CO4 Develop an understanding of the problems, politics and prospects in different sections of society in India and the world
- CO5 Understand the theory and methods of constructing history through multi-disciplinary approach

**Credits: Four (4) theory periods of forty-five minutes duration per week over a semester**

**iii) COs of the course on “Economics”**

- CO1 Develop ideas of basic characteristics of Indian Economy, its potential on natural resources
- CO2 Understand the importance, cause and impact of population growth and its distributions, translate and relate them with economic development
- CO3 Grasp the importance of planning undertaken by the Government of India
- CO4 Have knowledge on various objectives, achievements and failures as the foundation of the ongoing planning and economic reforms taken by the Government
- CO5 Understand agriculture as the foundation of economic growth and development
- CO6 Analyze the progress and changing nature of agricultural sector and its contributions to the economy as a whole
- CO7 Understand the basic feature, natural resources, infrastructure, backwardness of industry and transition of Nagaland economy

**Credits: Four (4) theory periods of forty-five minutes duration per week over a semester**

**iv) COs of the course on “Geography”**

CO1 Introducing students to the physical world of Geography and to enlighten students on career opportunities for geographers

CO2 Undertaking basics of scale, preparing them to read and interpret the maps and making of profiles

CO3 To introduce students to Climatology and Oceanography; its content leads to identification of climatic differentiation on the earth and the consequences of human activities on the atmospheric processes

CO4 Handling of instruments for study of weather

CO5 Importance of Man-Environment relationship as well as socio and economic activities, and understanding races and distribution of world population

CO6 Teaching the student to transform data into pictorial forms and field surveys

CO7 Importance of economic resources and its stages through primary to tertiary sectors and the effect of globalization on developing countries

CO8 Making the students understand the basic statistical problems and also representation in graphical forms

CO9 Understanding geographical India as a whole and its relation with other countries

CO10 Representation of theme based data in the context of India

CO11 A regional study of North-East India and Nagaland. Region potentiality for sustainable development

CO12 Representation of data of North-East India with different approaches like cartographic representation, surveying, etc.

**Credits: Four (4) theory periods of forty-five minutes duration and three (3) practical periods of one and a half hour duration.**

**v) COs of the course on “Education”**

- CO1 Acquaint the students with the knowledge of psychology and its application in the field of education.
- CO2 Develop an understanding of the role of sociology in education and cultural heritage.
- CO3 Understand the historical development of education in India
- CO4 Identify the role of major schools of philosophy and its contribution to the field of education
- CO5 Acquire the knowledge of the recommendations of various education commission and issues/problems at various levels of education
- CO6 Application of educational technology in the process of education

**Credits: Four (4) theory periods of forty-five minutes duration per week over a semester**

**vi) COs of the course on “Environmental Studies”**

- CO1 Impart deeper understanding of various environmental functions and issues
- CO2 Write effectively about complex environmental problem
- CO3 Identify, interpret and apply basic measures towards environmental management
- CO4 Articulate the basic key structure, function and processes of ecosystem
- CO5 Practically learn and understand the natural world

**Credits: Four (4) theory periods of forty-five minutes duration per week over a semester**

**vii) COs of the course on “Political Science”**

- CO1 To acquaint the students with the basic normative concepts and ideas of political theory
- CO2 To acquaint the students with the contemporary concepts of political theory
- CO3 To familiarize the students with the legal and philosophical framework of the political system in India
- CO4 To acquaint the students with the processes and the functioning of Indian political system

CO5 To highlight on the evolution and approaches to the study of Comparative Politics

CO6 To provide an introduction to the discipline of public administration

**Credits: Four (4) theory periods of forty-five minutes duration per week over a semester.**

## **B) PSOs of B. A. English**

PSO1 Appreciate didactic/moral value in selected literary writing

PSO2 Identify the major trends of English literature

PSO3 Trace the development of the English language, and write phonemic description

PSO4 Make point wise summary of the views of the critics in the prescribed texts

PSO5 Analyze the literary texts and study the history of literary criticism

PSO6 Understand the multiplicity and variety of experience in the works of regional writers

PSO7 Appreciate the aesthetic value of different genres in literature

## **PSOs of B. A. History**

PSO1 Trace the social, political, economic and cultural developments in India from pre-history up to the post-Mauryan period

PSO2 Study the different aspects of life in Medieval India

PSO3 Study the trend and developments in India during the Mughal and the British rule

PSO4 Understand the emergence of Indian National Movement and its developments from 1850 to 1950

PSO5 Under the major historical developments around the world from the decline of the feudal age up to the two world wars

PSO6 Study the major trends of political, social and economic developments in North East India from 1822 to 1972

PSO7 Understand the social, political and economic history of East Asia, European expansion and the resultant nationalist movements

- PSO8 Trace the cultural and political history of the Nagas from the pre-colonial period up to 1971
- PSO9 Understand the basic concept of the subject matter and the very nature of the discipline of history
- PSO10 Introduce the study of History through archaeological data and its multi-disciplinary approaches to the study of past studies

### **PSOs of B. A. Economics**

- PSO1 Demonstrate an understanding of concepts, theories, nature, scopes, principles and procedure of the selected areas of study in Economics.
- PSO2 Prepare/implement/apply/select/analyze economic problems and provide realistic and relevant solutions attained through the knowledge and skill of the programme.
- PSO3 Develop skills in analyzing different statistical measures interpreting test results and data.
- PSO4 Develop a positive self-concept, self-confidence and an optimistic attitude towards life through graph and statistical technique.
- PSO5 Demonstrate ability of making objective decisions in management of economics.
- PSO6 Analyze the various problems faced by the economically backward people and design an awareness programme to encounter the problems of such people.
- PSO7 Perform investigative research skills and develop skills of writing report by conducting project work in the field of Economics.

### **PSOs of B. A. Geography**

- PSO1 Understanding the development of Geography at different periods of time; ancient to modern
- PSO2 Introducing the importance and nature of cartography
- PSO3 To have general knowledge about the world and Asia and to have comparison between developed and developing nation
- PSO4 Introducing the concept of base maps and the art of map making
- PSO5 Understanding spatial geography from political context

- PSO6 Importance of surveying eg. Theodolite, Prismatic Compass and Dumpy Level
- PSO7 Introducing students to Remote Sensing and GIS applications
- PSO8 Teaching students the concept of Geomorphology in shaping of the earth
- PSO9 Understanding and transforming the real ground spatial features by projections
- PSO10 Importance of applied Geography and emphasis on resource and sustainable development
- PSO11 Importance of the environment and understanding current environmental issues at global and regional level and management of disasters
- PSO12 Importance of field survey and report writing

### **PSOs of B. A. Education**

- PSO1 Ability to identify, formulate and solve complex life problems by applying rational thinking and develop a wide range of practical professional skills in educational setting
- PSO2 Ability to communicate effectively with different groups of people and to get acquainted with the basic substantive features of contemporary social problems, debates and phenomena
- PSO3 Ability to recognize ethical and professional responsibilities and demonstrate knowledge, attitudes and skills of digital age work and learning
- PSO4 Ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks and meet objectives
- PSO5 Ability to acquire and apply new knowledge as needed using appropriate learning strategies
- PSO6 Ability to demonstrate knowledge and proficiency in the technology, theories, concepts, practices and skills to the field of education

### **PSOs of B. A. Environmental Studies**

- PSO1 Ability to apply quantitative reasoning skills to environmental problems

- PSO2 Solve problems systematically, creatively, reflexively, ready to assemble knowledge and formulate strategy
- PSO3 Communicate with sound precision, effective art and sound rhetoric in writing, speech and digital media
- PSO4 Evolve an individual vision of harmonious and sustainable interaction between humans and natural world
- PSO5 Acquire skills to research and analyze environmental issues scientifically
- PSO6 Appreciate the aesthetic values of nature and adopt sustainable lifestyle

### **PSOs of B. A. Political Science**

- PSO1 To highlight the main sources of political tradition of ancient India and its development in modern times
- PSO2 To provide the students with a comprehensive view about various political philosophies of ancient, medieval and modern thinkers
- PSO3 To provide a comprehensive introduction to the most important multilateral political organization in international relations
- PSO4 To analyze different theories highlighting the major debates and differences within the different theoretical paradigms
- PSO5 To understand the contemporary international issues in the context of the changing global political environment
- PSO6 To understand the process and politics of building institutions, capacities of safeguards under the ongoing decentralization campaign
- PSO7 To acquaint the students with the dynamics of Indian administration and to provide a comprehensive analysis of the union state administrative structures
- PSO8 To familiarize students with the society and politics of Northeast India

### **C) Programme Outcomes (POs) of the B. A. Degree Programme**

- PO1 **Critical Thinking:** Ability to develop logical thinking, form ideas, and take appropriate decisions (intellectual, organizational, and personal) from different perspectives
- PO2 **Effective Communication:** Ability to listen, speak, read and write clearly in person and through electronic media in English, and make meaning of the world by connecting people, ideas, books, media and technology
- PO3 **Social Interaction:** Ability to elicit views of others, mediate disagreements and help reach conclusions in group settings
- PO4 **Effective Citizenship:** Ability to demonstrate empathetic social concern and equity centred national development, and to act with an informed awareness of issues and participate in civic life through volunteering
- PO5 **Ethics:** Ability to recognize different value systems, to understand the moral dimensions, and accept responsibility for them.
- PO6 **Environment and Sustainability:** Understand the issues of environmental contexts and sustainable development
- PO7 **Self-directed and Life-long Learning:** Ability to engage in independent and life-long learning in the broadest context socio-technological changes

## **8. METHODS OF MEASURING ATTAINMENT OF COs, PSOs AND POs**

Programme outcomes of the B. A. degree programme are identified at the national level by the concerned accrediting agency. Before this process, the educational institution inculcates certain qualities among the stakeholders.

### **Course Outcomes:**

The Course Outcomes help the stakeholders to manage the resources effectively to the maximum extent. This creates ways to improve the process continually.

### **Programme Outcomes:**

For the B. A. degree programme, expectations are listed out by the institution under the Programme Outcomes. This enables the stakeholders to identify and analyze complex problems. They also apply reasoning and understand the impact of the solution in

societal and environmental context. They learn to apply ethical principles and become committed to professional ethics and their responsibilities. They realize that individual and team work function effectively in multidisciplinary settings. They learn to communicate effectively with society and they are able to comprehend and write effectively. They also make effective presentations and give and receive clear instructions. They understand the importance of critical thinking, social interaction, effective citizenship, ethics and environment and sustainability. Ultimately, they acquire the ability to lead a meaningful and purposeful life in society.

Based on the Course Outcomes, Programme Outcomes, and Programme Specific Outcomes, the stakeholders learn goal-setting, problem solving, and decision making techniques. The Institution evaluates the stakeholders as College Topper, University Rank Holder, and Best Outgoing Student. They are recognized and awarded during the Parting Social/Annual Day function by giving them certificates and Mementos.

The Best Outgoing Students are evaluated on the basis of five criteria: Academic performance, Attendance, Behaviour inside the class room, Behaviour on the campus, and Extra-curricular activities.

The Programme Outcomes and Programme Specific Outcomes are measured by conducting class tests after the completion of each unit, and by conducting seminar presentations, project work, assignments, debates, and subject quizzes. The attainment of students is also measured by asking spontaneous questions after the lecture hour and by administering surprise tests.

## 9. B. A. FINAL YEAR RESULTS (2018-19)

Program code	Name of program	Total Appeared	Total Passed	Pass %
B. A. Hons	English (Hons)	11	11	100 %
	History (Hons)	4	4	100 %
	Political Science (Hons)	8	5	62.50 %
	Geography (Hons)	5	5	100 %
	Economics (Hons)	3	2	66.67 %
B. A. Gen	General	44	23	52.27 %
Total appeared		75		
Total passed		49		
<b>Average percentage 49/75</b>				<b>65.33 %</b>

## **10.FACILITIES AVAILABLE**

### **i) For Teaching Learning Activities**

The college is under the well established norms, rules and regulations of the Department of Higher Education, Government of Nagaland. The College has nine (9) classrooms, one laboratory and one Computer Centre.

The available facilities for teaching-learning are as per the minimum specified requirements. The Laboratory is functioning with the minimum equipments to cater to the needs of Geography students and it is fully utilized for practical as well as Honours classes. Regarding computer equipments, the college has given adequate facilities for administrative and other related academic work. Besides, it has an auditorium, an IGNOU study centre, and other basic necessities as required by statutory bodies.

### **ii) Classrooms with ICT Facilities**

Of the nine classrooms available in the College for promoting teaching-learning activities, three classrooms have ICT facilities installed from August 2019. Until August 2019, the College has had only the Conference-cum-Multipurpose Hall installed with ICT facilities which has been used by over 50% of full time teachers for imparting effective teaching turn wise.

### **iii) Library Automation**

Ever since its inception, the College was run with a small Library without any trained librarian, as such it had not been maintained properly. But in 2017, Government of Nagaland appointed librarian, and as the College has got a proper building from RUSA infrastructure grants sponsored by MHRD named as RUSA Building, the Library started functioning from the RUSA building.

The library is automated with the ILMS Software known as KOHA. It is fully automated with the version OS- Version, 18.11.04.000. It was automated in 2018-19.

### **iv) For Games and Sports**

**Outdoor:** The College has a spacious playground since its inception in 1980 for all types of outdoor games and sports and other related sports activities.

- Year of Establishment : 1980
- Size of the Ground : 375 x 175 = 65265 sqft.

This size of the ground is used for multiple sports like Football, Basketball, Volleyball athletics and other related activities.

**Indoor Games:** For the purpose of indoor games, the college has one indoor stadium cum multipurpose hall, which was constructed in the year 2016 under UGC funding. The size of the

building is 50x85x40ft. The building being a multipurpose hall is used for the purpose of conducting external examinations and cultural activities.

**Cultural Activities:** The College has specially designed programme for various cultural activities like Information Communication and Entertainment (ICE) Fest. Under this programme, the students are given equal opportunities to show and demonstrate their talents which include literary, creative and cultural talent of the students. In the beginning, the ICE FEST was carried throughout the year which was not convenient for both the students as well as the college. It has been decided ever since 2016 to celebrate it as an annual festival as ICE FEST spanning for 3 days, and on the final day the winners of the various cultural and literary activities will be awarded prizes and certificates .

From the academic year 2019-2020 the college has decided to have the first Saturday of every month as cultural day and on that day both Faculty, students and staff of the college are required to clad in their traditional attire to preserve the tradition as well as to carry forward the age old culture of the past to the future generation.

#### **v) IT Infrastructure**

Department of Higher Education, Government of Nagaland, supplies computers from time to time for the smooth functioning of the college. As such, in the year 2017, the Department arranged to update its IT facilities, and hence the Wi-Fi equipments have been installed.

#### **Details of Wi-Fi:**

- Installation of equipments: 19-09-2017
- RFEZ(Media-UBR link) : 05-01-2019
- Integration : 10-01-2019
- No. of Access points(AP) : Indoor:5  
Outdoor:2
- 34mb free data for all the phone number per day
- Minimum Speed : 15mbps(from AP to UE)

### **11. Other Facilities Available**

Besides the facilities mentioned above, the College has the following additional facilities:

- i) Multi-purpose Conference Hall
- ii) Computer Centre
- iii) Cafeteria
- iv) Separate Common Room exclusively for Girls
- v) Solar Power Generation & Wind Energy installments
- vi) Differently abled friendly Campus
- vii) Ramp attached to classroom/library
- viii) Grievance Redressal Mechanism
- ix) Sexual harassment/anti-ragging Cell

- x) Counsellors for Students
- xi) Clinic/first-aid Room
- xii) CCTV installed campus
- xiii) Separate Toilet for Girls
- xiv) Rain water harvesting structure
- xv) Disaster Management facilities

## **12. REPORTS FROM VARIOUS COMMITTEES**

### **i) CAREER GUIDANCE & COUNSELLING CELL & MENTORING COMMITTEE: ANNUAL REPORT**

#### **Career Guidance & Counselling**

Career Guidance and Counselling Cell along with Mentoring Cell was formulated in 2006 when the IQAC was instituted in the College, and has been functioning since then. During the current year, a survey on career choice after graduation was conducted among the students to ascertain their area of interest so as to give guidance and counseling according to their needs.

The District Administration under the leadership of Shri. Shanavas, C, IAS, Deputy Commissioner conducted an informal interactive session with the students on career options in the month of August 2018.

The 5<sup>th</sup> Assam Rifles based in Zunheboto gave a talk on career opportunities in the armed forces on 28<sup>th</sup> September 2018.

The students were also encouraged to attend career guidance programmes organized by different civil societies and student bodies.

#### **Mentoring**

The College follows a type of mentoring where students on entry are assigned to teachers. Participation is compulsory and each teacher is allotted a dozen or so students to mentor. The mentors are required to submit an annual report/feedback to the mentoring committee in the following areas:

- a) Academic performance
- b) Attendance
- c) Life Skills
- d) Behaviour

Each mentor is expected to meet the assigned group of students atleast once a month. The place and time for the meeting is according to the convenience of the mentor and the mentees. However, a particular day was chosen for the odd semester for this year, i.e., on the

1<sup>st</sup> September 2018 to meet the mentees and orient the students, particularly the first semester students, about the programme.

## **ii) Students Grievance & Women's Cell**

The College has set up Students Grievance & Women's Cell so as to effectively deal with any incidents that might crop up in institutions of higher education. Over the years and till date, the College has taken up the grievances of students through the committee with earnest and goodwill. The grievances are promptly taken up to the authority and the needs are adhered to accordingly. The following are some of the grievances over the years that have been promptly looked into: shortage of books in the library, shortage of desks and benches, starting of computer classes, need of a printing machine in the library, canteen facility, and construction of College gate.

With regard to Women's Cell, it is to be noted that till date no cases of harassment or gender issues have ever come up.

## **iii) Anti-ragging Committee Report**

The Anti- ragging Committee was formed in the College in 2018 with a view to preventing incidents of ragging by senior students in the campus. It is formed in order to fulfill the statutory requirements of the Government to prevent instances of violence that would be inflicted upon junior students by senior students in higher educational institutions. The Committee consists of a Convener, a Co-convener and two members comprising an equal proportion of male and female members.

The Institution being located in an area where the customary law applies, and where the learners exhibit nothing but brotherhood feelings towards one another and respect for the other, the occurrence of ragging and other such harassments are conspicuous by their absence. No such cases have been reported so far, though any such cases if take place and are reported will be dealt with sternly.

## **iv) Cultural Committee Report**

The Cultural Committee of the College was formed on 5<sup>th</sup> April 2019 and is actively involved in creating awareness of cultural and traditional values among the students in the campus since then. In its initial stage the Committee has started off with making an action plan for the current academic session. The action plan includes organizing competitions and activities incorporating cultural songs, dances, traditional games, narration of folk lores, handicraft making, etc. The first activity initiated was the introduction of a "Traditional Dress Code Day" every first Saturday of the month. This was a step taken to inculcate the habit of valuing one's traditional attires while taking pride in each of its vibrancy and uniqueness. All this can help students take deeper roots in understanding of culture, its

importance and the changes it undergoes while being engulfed in the ever transforming technological world.

**v) ICE (Information, Communication & Entertainment) FEST REPORT**

The 3<sup>rd</sup> annual ICE Fest, 2018 was held on 21<sup>st</sup> and 22<sup>nd</sup> September 2018. With the third ICE Fest, the College celebrated its foundation day and inauguration of the newly constructed college gate was also observed. Mrs. Kuholi Chishi, the then Director, Department of Higher Education made her presence felt as the Special Guest along with Shri. Shanavas, C, IAS, the Deputy Commissioner, Zunheboto.

During the first session of the first day of the Fest, the College observed its foundation day and the newly constructed college gate was inaugurated. Various activities were held during the second session, which include:

**a) Dance Competition:**

In the dance competition held, Mr. Ghunato and Mr. Leanong both from B. A. 1<sup>st</sup> Semester bagged the first and second prizes respectively.

**b) Extempory Speech:**

In the extempory speech held, Mr. Holoka T Sumi from 5<sup>th</sup> Semester emerged as the winner, while Mr. Nika H Khulu, 3<sup>rd</sup> Semester won the 1<sup>st</sup> runners up position.

**c) Debate Competition:**

In the debate competition held, Mr. Holoka T Sumi, 5<sup>th</sup> Semester was declared as the winner followed by Mr. Bokai, 5<sup>th</sup> Semester as the runners up.

The first session of the ICE Fest on the second day was hosted by Smt. Rosy Y Kinny, Department of Political Science. Various activities held during the session include:

**a) Spelling Bee:**

In the Spelling Bee conducted, Ms. Helino Chophy of 1<sup>st</sup> Semester stood as the winner, while Mr. Bokai of 5<sup>th</sup> Semester, Mr. Tunavi of 1<sup>st</sup> Semester and Mr. Pashim of 3<sup>rd</sup> Semester were declared the 1<sup>st</sup> runners up collectively.

**b) Singing and Duet Competitions:**

The Fest included singing and duet competitions too. Ms. Piholi, 1<sup>st</sup> Semester was declared as the winner, while Ms. Reliable, 3<sup>rd</sup> Semester and Ms. Kihikali, 1<sup>st</sup> Semester were adjudged as 1<sup>st</sup> runners up collectively in the singing competition.

In the Duet competition, Mr. Akuto and Mr. Bovika both from 1<sup>st</sup> Semester were declared as the winners, while Mr. Abeto and Mr. Khekivi both from 5<sup>th</sup> Semester were adjudged as 1<sup>st</sup> runner up.

The second session of the day was hosted by Smt. Tiamenla Imsong, Department of History. Shri. Kipfelie Thevo, Department of Geography hosted the quiz competition in which Quizzy Bear and Mighty Duck Teams bagged the 1<sup>st</sup> and 2<sup>nd</sup> positions respectively.

During the post second session, a surprise event was held in which students as well as teachers were given chance to showcase their talents in any form known as 'ZGC Got Talent'. The ICE Fest 2018 ended with the presentation ceremony hosted by Ms. Neiphinuo Zatsu, Department of Political Science. Ms. Helino Chisho of 1<sup>st</sup> Semester was declared as the overall winner of ICE Fest 2018.

#### **vi) NATIONAL CADET CORPS (NCC) REPORT**

The College NCC team is a team consisting of a total strength of 27 cadets out of which seven were newly enrolled during the annual enrolment period of 2018. Mr. Kileto Chishi replaced Mr. Kipfelie Thevo as the CTO.

The NCC unit has been working towards rejuvenation of the NCC in ZGC and also has been actively participating in various activities which include:

- a) 24 cadets took part in the Republic Day parade held in the local ground, Zunheboto.
- b) A team of 24 cadets participated in the Independence Day parade competition and brought pride to the College by securing 3<sup>rd</sup> rank in the competition.
- c) An ATC camp was held at Mokochung from 7<sup>th</sup> till 16<sup>th</sup> June 2018 in which 10 cadets took part where activities such as Drill, Weapon Display, Firing, Sports, Disaster Management programme and Fire Service Awareness programme were held.
- d) Active participation was also shown by the Unit during the 'World Environment Day' held at local ground Zunheboto on 21<sup>st</sup> June 2018.
- e) Mass social work was also conducted under the banner of 'Swacch Bharat Mission' on 17<sup>th</sup> September in the area of North Point, Zunheboto by the NCC Unit.
- f) Three cadets were selected from the NCC unit to participate in the EBSB camp. India is a country of diversity; the unit was able to showcase the indigenous culture as a part of the diverse Indian culture at Muzzafarpur, Bihar. The camp began on 18<sup>th</sup> November and lasted till 29<sup>th</sup> November 2018.

The cadets not only had the opportunity to witness the diverse culture of India from different states and felt what is called unity in diversity first hand but also witnessed places which are considered as the pride of Indian heritage such as the Buddhist Stupas and various historical monuments.

There were various activities such as exchange of cultural shows, games and sports, yoga practice, movie show of Mahatma Gandhi, displays by the Air Force and Air Wing, shows on ships and airplanes, trip to Vaishali, fun time and enjoyment (Mela).

Exposure to different environments is vital for personality development and also a part of education. In this regard, the Unit is proud to say that it is able to be a part of the EBSB camp which served as a platform of exposure and personality development for the cadets.

- g)** Two cadets attended the NCR Trek camp held at Dibrugarh, Assam which began on 14<sup>th</sup> January and ended on 22<sup>nd</sup> January 2019. The cadets were involved in various places of importance such as the Plastic Production Factory, Tea Garden, Anthropological Museum of Indigenous people, the famous Jaganath Temple and the mighty Brahmaputra river.
- h)** An AIC camp was held from 11<sup>th</sup> to 21<sup>st</sup> January at Gujarat and it was another opportunity for the cadets. It was an affair of 'East meets West' since they were able to be a part of it coming from the eastern part of the country. Six student cadets attended the camp and participated in activities such as EXPA seminar, Guidance on SSB, Co-curricular activities, SSB written exam, Games and a visit to the Biogas factory. During the course of the camp, the Unit is privileged to get a view of the newly constructed Statue of Unity the news of which is causing waves of awe across the country.

The NSS unit is following a path of rejuvenation, renewal and close involvement for the development of the cadet in every field and if continued with the same zeal, it will not cease to improve.

**vii) NATIONAL SOCIAL SERVICE (NSS) REPORT**

The activities conducted by the NSS unit of the College are provided below:

- a) 35 volunteers and programme officers were involved in the polio immunization programme in town and six villages during April 2018.
- b) 50 volunteers and two POs participated during the EVM demonstration and clean election campaign organized by the district Administration.
- c) One Po attended digital library programme at MSS Regional office, Guwahati.
- d) During Career Guidance programme organized by SKK and 5 Assam Rifles at Town Hall, 12 volunteers and two POs participated.
- e) 20 volunteers and two POs participated in disaster management demonstration organized by district Administration.
- f) Constructed 5 temporary urine sheds and 5 latrine sheds at College premises along with police personnels during MP election.
- g) Volunteers participated in youth net training programme on skill development at Town Hall.
- h) Jointly observed World Aids Day along with district Aids Control Society and Red Ribbon Club of the College.
- i) 50 volunteers and two POs participated in the mass social work organized by district Administration.

- j) World Environment Day was observed on 5<sup>th</sup> June 2018 on the theme 'Beat the Plastic'. The programme was jointly organized by NSS and the Department of Environmental Studies wherein Ms. Kevilevonuo Monica Kezie-o gave the keynote address and Shri. T. AllongTzudir, Principal exhorted the gathering. 250 tree saplings provided by Land Resource Department were planted in the College campus.
- k) An NSS Orientation programme for fresh students was held on 13<sup>th</sup> June 2018 in which 70 students participated. Around 100 pine tree saplings were planted in the College campus on the occasion.
- l) Fourth International Yoga Day was observed in collaboration with Youth Resources and Sports department in which 8 volunteers along with 2 POs participated.
- m) On the occasion of Independence Day 2018, the NSS volunteers and POs paid a charity visit to district Jail and distributed biscuits, soaps and cold drinks to 27 inmates.
- n) Along with Nito Mount Theological College, Yuva Shakti Rally (Poshan) was organized on 5<sup>th</sup> September 2018. Shri. Shanavas, C, IAS, Deputy Commissioner, flagged off the rally. Approximately 70 volunteers participated.
- o) Under the theme 'Swachhata Hi Seva', the NSS in collaboration with Zunheboto Range Students' Union conducted a social work on 29<sup>th</sup> September in the Town Hall.
- p) On 10<sup>th</sup> October 2018 NSS organized an immunization awareness programme on Measles-Rubella vaccination wherein District Immunization Officer addressed the programme. One PO and 10 volunteers assisted in the immunization programme held in Yezami and Surumi villages.
- q) On 10<sup>th</sup> November 2018 a district level declamation contest on "Patriotism and Nation Building" was held. Mr. Nika H. Khulu, Ms. Sharmila Chetri and Ms. Avi Y Chopimi were adjudged first, second and third position respectively. The prizes were sponsored by NYK.

**viii) ZUNHEBOTO GOVT. COLLEGE STUDENTS UNION (ZGCSU) ANNUAL REPORT- 2018**

The Zunheboto Govt. College Students Union (ZGCSU) executives elected on 11<sup>th</sup> August 2017 comprised the following:

General Secretary	:	Mr. Holoka T Sumi
Asst. General Secretary	:	Ms. Lika A Zhimo
Finance Secretary	:	Mr. Kuto N Zhimo
Asst. Finance Secretary	:	Mr. Khekevi
Games & Sports Secretary	:	Mr. Vikheho I Yeptho
Asst. Games & Sports Secretary	:	Mr. Kivika
Social & Cultural Secretary	:	Ms. Aghavili A Zhimo

Asst. Social & Cultural Secretary	:	Mr. Shikavi
Students' Common Room Secretary	:	Mr. Hinoka
Asst. Students' Common Room Secretary	:	Ms. Aboli A Zhimo
Literary & Fine Arts	:	Mr. Onito Z Kiba
Asst. Literary & Fine Arts	:	Ms. Ayekali H Aye
Representative to ANCSU	:	Mr. Atokito Aye & Mr. Shiyito
Information & Publicity	:	Mr. Mughaka Awomi

Following were the various activities performed during the tenure:

- a) Handing and taking over the charge of the Office and oath taking was held in Principal's Office on 23<sup>rd</sup> August 2017.
- b) First activity initiated by the Union was painting of classrooms on 2<sup>nd</sup> -4<sup>th</sup> September 2017.
- c) Forwarded an application to 5 AR Commandant to issue sports kits on 7<sup>th</sup> September 2017 and received sports kits such as two footballs, two volley balls, two basket balls, four Racquets, and one badminton net on 11<sup>th</sup> September 2017.
- d) Held Annual Sports Meet from 20<sup>th</sup> to 22<sup>nd</sup> October 2017, which was graced by the Principal.
- e) The General Secretary and Representative to ANCSU attended the 2<sup>nd</sup> ANCSU emergency meeting held at NSF Conference Hall on 1<sup>st</sup> November 2017.
- f) Attended the 18<sup>th</sup> Biennial ANCSU Conference hosted by FAC, Mokokchung from 8<sup>th</sup> – 11<sup>th</sup> November 2017. 25 delegates attended and the first best disciplined college was awarded to our College.
- g) Fifty students participated during the Zunheboto Town Platinum Jubilee as stewards from 13<sup>th</sup> – 14<sup>th</sup> November 2017.
- h) Received the students' union fee on 24<sup>th</sup> November 2017 and the same was used for office renovation, buying carpets and making sign board.
- i) Attended the road safety awareness programme organized by 'Motor Vehicle Department' on 25<sup>th</sup> November 2017.
- j) Annual function cum parting social was organized in the College Auditorium on 13<sup>th</sup> March 2018.
- k) Forwarded an application to Hon'ble Minister, Higher & Technical Education to introduce Sociology department and for up gradation of Education subject to Honours course.
- l) Availing the opportunity of Shri. K. T. Sukhalu, Advisor, School Education's visit to the College, ZGCSU served a petition to look into the problems such as providing College bus, and sound system, renovation of classrooms, and introduction of Sociology department and up gradation of Education to Honours course.
- m) Volunteers from the College attended the "No Tobacco Day" organized by National Tobacco Control Department in collaboration with Corner Stone Higher Secondary School, Zunheboto on 31<sup>st</sup> May 2018.

- n) During the visit paid by the Academic and Administrative Audit (AAA) Team from the Directorate of Higher Education on 22<sup>nd</sup> June 2018, the agenda laid down by ZGCSU include sound system, library, and Cafeteria.
- o) The 37<sup>th</sup> Freshers' Social Programme was organized in the College Auditorium on 29<sup>th</sup> June 2018.
- p) During the visit paid by Shri. Temjen Imna Along, Hon'ble Minister, Higher and Technical Education on 31<sup>st</sup> July 2018, the representation served include sound system, cafeteria, renovation of College building, introduction of Sociology department and up gradation of Education to Honours course.
- q) ZGCSU attended the Sumi Patriots' Day organized by SKK on 4<sup>th</sup> August 2018.
- r) Cooperating with ANSCU in the Dharna, ZGCSU also forwarded a memorandum through the Deputy Commissioner, Zunheboto on 10<sup>th</sup> August 2018 to the Chief Minister with demands such as separate scholarship nodal cells, land encroachment Jotsoma, and fortified walls for all Govt. Colleges.
- s) Students' Union fee was received and used for Guitar, ANCSU jersey, and College Logo Board.
- t) 4 students participated in the Inter-College Annual Sports Meet Organized by NU and received Special award, Gold Medal for Rifle Shooting, Gold Medal for Cross Country Race, and Bronze for Cross Country Race.
- u) ZGCSU held various meetings with Principal, Students' Advisory Committee, General Students' Body and various committees during the tenure. Besides, social work was organized in the campus on four occasions.

**ix) Committee for SC/ST/ Internal Compliant Committee:**

The Committee for SC/ST/ Internal Complaint Committee was formed in the College on 9<sup>th</sup> July 2019. The joint committee has been constituted in order to promote the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficulties. The Cell conducts remedial coaching classes on life skills, personality development, writing assignments and making presentations. It also organizes interactive sessions and informal meetings with students to attend to their personal, social and academic problems.

The Internal Complaint Committee works for women's safety at the Institution. It provides periodic training on sexual harassment and complaint lodging to the women employees and female students. It also makes procedural decisions about the handling of complaints where necessary.

## x) ANNUAL REPORT FROM INTERNAL QUALITY ASSURANCE CELL FOR 2018-19

The Coordinator (IQAC) along with one senior member of the Faculty attended the Workshop on “New Accreditation Framework – Quality Indicator Framework” organized by the Directorate of Higher Education, Government of Nagaland on 13<sup>th</sup> March 2018.

In the IQAC coordination committee meeting held on 5<sup>th</sup> May 2018, each of the seven departments was entrusted with one criterion to work on. Further the members worked on the “Academic Audit Performa” for self assessment of the Institution.

A faculty workshop was organized on 19<sup>th</sup> May 2018 in which three Teachers presented papers, which was attended by 21 faculty members.

In the IQAC meeting held on 2<sup>nd</sup> June 2018, various committees in the college were reminded to conduct regular meetings and document the follow-up action performed.

### **Following are the quality assurance programmes undertaken by the IQAC:**

- Formulated and executed action plan of the College.
- Organized inter-departmental seminars to enhance teaching-learning process.
- Monitored activities such as students class attendance and performances and took necessary steps for its improvement.
- Received reports from various committees/cells.
- Met every Department to share ideas and obtained feedbacks from each faculty.
- Monitored the mentoring programme.
- Facilitated construction of washroom facilities for Principal, Teachers, and boys and girls separately.
- Formats for feedback were introduced. These include students’ feedback on teachers, students’ feedback on administration, parents’ feedback on the college, and feedback from Alumni. The Assessment committee was to analyze the feedback and write a report.
- Encouraged members to go for research publications and apply for major/minor research projects from the UGC.
- Various committees in the college were to conduct regular meetings and document the follow-up action performed. Yearly reports were to be submitted to the office.
- The Research committee was entrusted to organize a national seminar by July 2019.
- All teachers to prepare Lesson Plan and enclose a copy to the college library
- An IQAC meeting with the NGOs of Zunheboto was organized on 17<sup>th</sup> April 2019 so as to apprise them of the NAAC accreditation and the requirements of the college. A power

point presentation was made by Dr. T. Chandrasekharan, Coordinator, IQAC, highlighting the intention of the college and its requirements. The meeting was attended by 26 members.

- During the Orientation Programme on Self Study Report (SSR), Dr. T. Chandrasekharan, Coordinator, IQAC made a power point presentation highlighting the intent of each metric and the documents required which was attended by 29 members of the Faculty besides the Principal and the Vice Principal.

In order to assess the preparedness to meet the proposed AAA team visit, an IQAC meeting was held on 20<sup>th</sup> June 2018 in which the roles and responsibilities of various committees were deliberated upon and necessary follow up activities monitored.

The Academic and Administrative Audit (AAA) team comprising Dr. VisakhonuHibo, Principal, Mt. Japfu Christian College, Kohima as Chairperson, Dr. Lily Sema, Principal, Kohima Science College, and Dr. Behera, Dean of Studies, Patkai Christian College, Dimapur as members visited the college on 22<sup>nd</sup> 2018. Subsequently, the college was awarded a “B” grade with 2.48 CGPA.

In the meeting held on 20<sup>th</sup> November 2018, the IQAC reconstituted its members in consonance with the NAAC guidelines. Further, each Department was assigned a Criterion for up gradation of information and submission to the IQAC along with documentary proof by 20<sup>th</sup> February 2019.

The Coordinator, IQAC, attended a one day NAAC sponsored Workshop on “NAAC Awareness Programme” (NAP) organized by the College Development Council (CDC) and IQAC, Assam University, Silchar on 17<sup>th</sup> January 2019 which dwelt on the latest procedures for assessment and accreditation by NAAC.

Based on the recommendations made by the AAA team, the Department was apprised of the minimum basic requirements of the college so as to achieve its mission of passing through the tests of NAAC accreditation towards attaining the status of excellence.

As a follow up of the recommendations made by the Academic and Administrative Audit (AAA) team, the IQAC, with the active support of the parent Department was able to procure:

- i) Wi-Fi and Internet connectivity
- ii) PA system in the Auditorium
- iii) Washroom facilities for Principal and Male and Female teachers separately
- iv) CCTV installed campus
- v) College Canteen
- vi) Smart and ICT enabled classrooms
- vii) Library automation

Six teachers from various departments published articles in UGC approved journals during the current academic session. Twelve extension and outreach programmes were organized by NSS/NCC wings of the college.

Five teachers from various departments participated in Orientation/Refresher/Short term courses, while the Coordinator, IQAC, IQAC presented a paper entitled, "Crisis in Higher Education in NE India: Issues and Challenges" in a NAAC sponsored two-day national seminar on "Issues and Challenges of Higher Education in NE India (ICHENEI) held on 14<sup>th</sup> and 15<sup>th</sup> March 2019.

## **(Vii) ZUNHEBOTO GOVT. COLLEGE ANNUAL REPORT (2018-19)**

### **I Important information about the college:**

1. Name of the college: ZUNHEBOTO GOVT. COLLEGE, ZUNHEBOTO
2. Name of the Principal: T. Allong Tzudir: Contact No. 9436006102; 7005739230
3. Name of the Vice Principal: Mr. H. Jekugha Sema: Contact No. 9436019420; 7005501257
4. College Email ID: [zgc1980zbto@gmail.com](mailto:zgc1980zbto@gmail.com)
5. Date of report submission: 26. 10. 2018

### **II Academic Achievements:**

#### **1. Academic calendar:**

Landmark dates of classes, semester examinations, semester break, result etc. during 2018

<b>Date</b>	<b>Activity/Event</b>
23 <sup>rd</sup> Jan	College re-opened after winter break
5 <sup>th</sup> to 19 <sup>th</sup> April	NU Even semester End-term Examination
23 <sup>rd</sup> April	Declaration of provisional results for B. A. 2 <sup>nd</sup> Semester
25 <sup>th</sup> April	Admission to B. A. 3 <sup>rd</sup> semester and B. A. 5 <sup>th</sup> Semester
1 <sup>st</sup> May	Commencement of B. A. 3 <sup>rd</sup> semester and B. A. 5 <sup>th</sup> semester
28 <sup>th</sup> May to 5 <sup>th</sup> June	Admission to B. A. 5 <sup>th</sup> Semester
29 <sup>th</sup> May	Declaration of NU results for B. A. 4 <sup>th</sup> semester & B. A. 6 <sup>th</sup> semester
6 <sup>th</sup> June	Orientation for B. A. 1 <sup>st</sup> semester
7 <sup>th</sup> June	Commencement of B. A. 1 <sup>st</sup> semester classes
28 <sup>th</sup> June	Freshers' Day
29 <sup>th</sup> June to 24 <sup>th</sup> July	Summer break
25 <sup>th</sup> July	Resumption of odd semester classes
18 <sup>th</sup> August	
21 <sup>st</sup> September	Inauguration of College Welcome Gate by Director, Higher Education
21 <sup>st</sup> & 22 <sup>nd</sup> September	I.C.E. (Information, Communication & Entertainment Fest)
11 <sup>th</sup> to 13 <sup>th</sup> Oct.	Annual sports
20 <sup>th</sup> Oct. to 3 <sup>rd</sup> Nov.	NU Even semester End-Term Exams.

## 2. Events and Initiatives:

- i) Department of Economics organized a one day awareness programme on “Competitive Examination” on 6<sup>th</sup> September 2018. Shri. Puloketo Achumi, Geologist Survey of India, Nagaland & Manipur was the resource person.
- ii) A Faculty Workshop was organized on 19<sup>th</sup> May this year in which three teachers presented papers, which was attended by 21 faculty members.

## 3. Research activities:

The following faculty members attended Refresher courses and Short term courses organized by various Universities.

- i) Smt. Ngutoli Y Swu, Asst. Professor in History attended UGC sponsored Refresher Course in Social Science – I at the UGC Human Development Centre, Gauhati University from 29<sup>th</sup> January 2018 to 18<sup>th</sup> February 2018 and obtained Grade A.
- ii) Mr. Imo Onen, Asst. Professor in English attended UGC sponsored Refresher Course on Teaching Methodology, Mizoram University from 31<sup>st</sup> July to 20<sup>th</sup> August 2018.
- iii) Mr. Kekhrielle Nakhro, Asst. Professor in Geography attended UGC sponsored Refresher Course from 19<sup>th</sup> February to 18<sup>th</sup> March 2018, HRDC North Eastern Hill University on Taboo – A Way of Forest Conservation in Nagaland.
- iv) Smt. Bendangsenla, Asst. professor in English attended a Short Term Course on “gender sensitization” from 7<sup>th</sup> to 14<sup>th</sup> August 2018 organized by HRDC, Mizoram University.

## 4. IQAC activities:

The Internal Quality Assurance Cell (IQAC) is proactive and is intended to get the college assessed and accredited in the near future. Towards this end, the College had the Academic and Administrative Audit (AAA) team visit the College on the 22<sup>nd</sup> of June this year and was placed in the B grade with 2.48 CGPA.

- **Fund generated during admission:** With the fund to the tune of Rs. 1,44,000/- generated during admission.
- **Programmes conducted and initiatives taken using the fund generated during admission:** An IQAC office has been set up; a computer and printer have been procured along with two table stands for the same.
- Innovative actions taken for quality assurance strategies.

Following are the quality assurance programmes undertaken by the IQAC:

- Formulated and executed action plan of the college
- Organized inter-departmental seminars to enhance teaching-learning process.
- Monitored activities such as students class attendance and performances and took necessary steps for its improvement.
- Received reports from various committees/Cells.
- Met every department to share ideas and obtained feedbacks from each faculty.
- Monitored the mentoring programme.

**The following issues have been taken up with the Government for necessary redressal:**

- Library automation using ILMS
- Wi-Fi and internet connectivity
- Smart and ICT enabled classrooms
- Canteen
- More classrooms
- Girls Common room
- Washroom facilities for Principal, Teachers, and boys and girls separately
- Staff quarters
- Introduction of new courses, especially Sociology and Honours in Education.

**Activities under progress:**

- Launching of a website
- Updating Self Study Report (SSR)

The IQAC is relentlessly striving to get the college assessed and accredited before the onset of the next winter.

**Other activities initiated with source of funding:**

A faculty Workshop was organized on 19<sup>th</sup> May this year in which three Teachers presented papers, which was attended by 21 faculty members.

5. **Library:** Subscription of Journals by various Departments:

- i) English Department – 1) Rock Pebbles, A peer-reviewed Journal of English Language, Literature and Culture (UGC) Approved Journal. ISSN No. 0975-0509  
2) Journal of Literature and Cultural Studies (A referred Journal) UGC approved Journal No. 64788. ISSN No. 2348-1188.
- ii) History Department – Indian Historical Review by Sage Publication.
- iii). Economics Department – Yojana

iv). Political Science Department \_ Indian Journal of Society & Politics.

## 6. Students achievements and awards:

Our students have achieved the following non-academic awards during the Nagaland University Championship and Training Camp 2018 held on 17<sup>th</sup> August 2018 for both men and women.

- a) Ms. Lika Roll No. 50 of 5<sup>th</sup> semester – 3<sup>rd</sup> place in Half Marathon (W)
- b) Mr. Hukheto K. roll No. 32 of 3<sup>rd</sup> semester – 1<sup>st</sup> place in Half Marathon (M)
- c) Mr. Kiboto H Kiba Roll No. 40 of 5<sup>th</sup> Semester – 1<sup>st</sup> place in Air Rifle (M)
- d) A special award for best Team performance.

## 7. Personal enhancement and development schemes:

- i) **National Service Scheme (NSS)** was introduced in the College with the prime objective of developing the personality and character of the student youth through voluntary community service. Education through service is the purpose of the NSS. It aims to identify the needs and problems of the community and involve its volunteers in problem-solving exercise using their acquired knowledge and thereby to develop among themselves a sense of social responsibility.

The following programmes were taken up by the College NSS unit during the academic year 2018-19 with guidelines of the college authority and the State NSS.

1. NSS volunteers participated as 'volunteers' on Republic Day Programme 2018.
2. 20 volunteers and POs were actively involved in the first and second phase of Pulse Polio Immunization programme.
3. Orientation for fresh students was held on 12<sup>th</sup> August 2018 where NSS activities were highlighted to the freshers.
4. On independence Day 2018, the college NSS unit paid a visit to the District Jail and Children Home and extended charity work to the inmates.

### ii) **NCC Report 2018 (January to October)**

Zunheboto Govt. College NCC team is a team consisting of a total strength of 27 cadets out of which 7 cadets were newly enrolled during the annual enrolment period of 2018. Shri. Kileto I Chishi from the Department of History replaced Shri. Kipfile Thevo from the Department of Geography as the new CTO.

During the period spanning from January to October the following activities were conducted and the cadets took part in them:

1. 24 students participated in the Republic Day parade.
2. A team of 24 cadets participated in the Independence Day parade competition and secured 3<sup>rd</sup> position.
3. An ATC camp was held at Mokochung from 7<sup>th</sup> June to 16<sup>th</sup> June 2018 in which 10 cadets took part where activities such as drill, weapon display, firing, sports, Disaster management programme, fire service awareness programme were held.

4. Active participation was also shown by the NCC Zunheboto Govt. College during the 'World Yoga Day' held at local ground Zunheboto on 21<sup>st</sup> June 2018.
5. Mass social work was also conducted under the banner of 'Swachh Bharat Mission' on 17<sup>th</sup> September for the area of North Point, Zunheboto by the NCC Zunheboto Govt. College.
6. 15 students have been selected to attend the army camp which is due to be held on 12<sup>th</sup> Nov. 2018.

iii) Career Guidance Programme:

With a view to motivating the College students, the 5 Assam Rifles (AR) conducted a day long Career Guidance programme in the college on 28<sup>th</sup> September 2018 in which about 260 students participated. The highlight of the programme includes a power point presentation emphasizing the various avenues available for young graduates in the defence sector. This programme has proved to be of immense value especially when the youth of the State are facing large scale unemployment problem.

## **8. Co-curricular and extra-curricular activities:**

i) **ICE Fest report 2018:**

The ICE (Information, Communication and Entertainment) Fest is an annual event during the winter session of the academic calendar. This event provides the students with a platform to showcase their talents and abilities in various fields. It is not only an activity on recreation but also encourages the students to learn and develop various life skills besides academics and cultivates in them a sense of healthy competition.

The 3<sup>rd</sup> annual ICE Fest 2018 was held on the 38<sup>th</sup> annual foundation day. Smt. Kuholi Chishi, Director of Higher Education made her presence felt by inaugurating the newly constructed college gate and also by encouraging the students to 'Conquer from Within' which was also the theme for the ICE Fest 2018. Deputy Commissioner of Zunheboto, Shri. Shanavas C., IAS also honoured the occasion by making himself available for the auspicious day.

During the first day of the event activities such as essay writing competition under the theme, 'Beat Plastic Pollution', drawing and painting under the theme, 'Combating e-waste', Dance competition, Extempory Speech competition, Debate, Spelling Bee and Singing competitions were also held.

The second day consisted of activities such as quiz, competition and Zunheboto Govt. College got talent were held in which any student or teacher was given the privilege to present any item in accordance to the talent that he or she possessed.

ii) Besides the ICE Fest activities, the College organized a debate on the theme

'Clean Election through EVM or Ballot Paper' and an essay writing competition on 'My Vote is My Right' on 24<sup>th</sup> September 2018. The first three winners of both these events would be awarded cash prizes on the Youth Election Day.

- iii) Moreover, the College organized an inter-collegiate/Higher Secondary Quiz competition on the theme, 'Life and Works of Mahatma Gandhi' on 25<sup>th</sup> September 2018 in which two students each from seven Higher Secondary Schools in the district participated along with the college students.

#### 9. Admission statistics:

Enrolment statement 2018-19

Number of students in BA 1<sup>st</sup> semester: 135

Male: 61

Female: 74

Total: 135

Number of students in BA 3<sup>rd</sup> Semester: 116

Male: 37

Female: 78

Total: 116

Number of students in BA 5<sup>th</sup> Semester: 64

Male: 29

Female: 35

Total: 64

#### 10. Examination results:

##### Result Summary 2017-18

1 <sup>st</sup> Semester 2017	Cleared	Not Cleared	Total	Pass %
General	20	39	59	33.8
Honours	33	51	84	39.2
<b>Total</b>	<b>53</b>	<b>90</b>	<b>143</b>	<b>37.06</b>
2 <sup>nd</sup> Semester 2017				
General	24	33	57	42.1

Honours	49	13	62	79.03
<b>Total</b>	<b>73</b>	<b>46</b>	<b>119</b>	<b>61.3</b>
3 <sup>rd</sup> Semester 2017				
General	13	72	85	15.2
Honours	22	22	44	50
<b>Total</b>	<b>35</b>	<b>94</b>	<b>129</b>	<b>27.1</b>
4 <sup>th</sup> Semester 2018				
General	7	44	51	13.7
Honours	21	18	39	53.8
<b>Total</b>	<b>28</b>	<b>62</b>	<b>90</b>	<b>31.1</b>
5 <sup>th</sup> Semester 2017				
General	14	47	61	22.9
Honours	21	10	31	67.7
<b>Total</b>	<b>35</b>	<b>57</b>	<b>92</b>	<b>38.04</b>
6 <sup>th</sup> semester 2018				
General	12	22	34	35.2
Honours	6	19	25	24
<b>Total</b>	<b>18</b>	<b>41</b>	<b>59</b>	<b>30.5</b>

## 11. Extension services and best practices:

### Extension Services:

- i) With a view to providing extension services, the College has an IGNOU study centre activated on 1<sup>st</sup> Oct. 2009 with Smt. Moakala Jamir as Coordinator and Smt. Rosy Kinny as Asst. Coordinator. The centre provides commendable services by offering courses such as BPP, B.A., and PG programmes in various disciplines besides Certificate and Diploma courses catering to the disadvantaged section of the society. The first batch students were enrolled in January 2010 with 20 students. At present 148 students are enrolled. With a span of 9 years about 1000 students have opted for this opportunity.
- ii) As part of extension activities, Dr. T. Chandrasekharan, HoD, Department of English served as Observer for IGNOU Term End Examinations conducted from 1<sup>st</sup> June to 23<sup>rd</sup> June 2018.
- iii) Under the extension services, Dr. T. Chandrasekharan, HoD, Department of English also served as Officer on Special Duty (OSD) for the conduct of the NIOS D.El.Ed. Examinations held in the district from 25<sup>th</sup> to 29<sup>th</sup> September 2018 conducted by the Directorate of School Education, Nagaland, Kohima.
- iv) As part of extension service, Smt. Moakala Jamir, Assoc. Prof. in Economics has represented as Judge in one essay writing competition organized by District Administration and Town Committee on 28<sup>th</sup> Sept. 2018 under the theme 'Cleanliness'.

## 12. Report on college development fund and library development fund (2017-18) utilization:

### i) College Development:

Total students admitted in June 2017 = 403 x 800, i.e. college development fee = Rs. 3,22,400.00

Total students admitted in Nov. 2017 = 294 x 800, i.e. college development fee = 2,35,200.00

Total collection during the year = Rs. 5,57,600.00

Total expenditure = Rs. 7,61,899.00 (Details of expenditure are given below):

Sl. N	Particulars	Amount in Rupees	Remarks
1	Procured timber & Plywood for partitions in Principal's room & IQAC room, and for other furniture	79,106.00	
2	Labour charges for partition work	26,055.00	
3	1 pc. Memoxal door (readymade), handle, etc.	6,300.00	
4	Purchase of nails, pin, brush, hooks, glass potty, plastic sheets, etc.	47,845.00	
5	Procurement of plastic sheets for windows	15,800.00	
6	Labour charges for fixing plastic shades in the windows	6,900.00	
7	Girls washroom & water tank repairing with labour charges	81,290.00	
8	Classroom painting	23,138.00	
9	Procured 6 Nos. lectern & 2Nos. water filter stands	11,200.00	
10	Procured 24 Nos desks & benches (iron-framed)	1,10,000.00	
11	Stadium repairing	8,550.00	
12	Kitchen repairing	14,040.00	
13	Floor carpeted in Principal's room	8,100.00	
14	4 Nos. name plate for office	860.00	
15	Procured 6 Nos. executive chairs for teachers' room	15,000.00	
16	1 No. steel almirah	7,500.00	
17	Procured wires, wire clip, cl.pipe, etc.	48,225.00	
18	Procured Havells, ATC led 12 W	2,900.00	
19	Labour charges for wiring	16,000.00	
20	Procurement of accessories and charges	16,175.00	
21	Printing of prospectus cum students handbook 2018	36,000.00	
22	Printing of admission forms	6,000.00	
23	Printing of admission challan forms 1000 x 2 copies	3,000.00	
24	Printing of Mark Register for all 6 different semesters	5,400.00	
25	Printing of 200 hundred copies of B.A. Provisional Certificates	1000.00	
26	Procured 4 Nos. wall clock	2,715.00	
27	Procured 2 Nos. water filter for students	6,600.00	
28	Procured 40 pcs of hand towel	2,340.00	
29	Procurement of cups, buckets, wiper, mop, toilet brush, Harpic, det surf excel, etc.	5,510.00	

30	Procured 12 Nos. lock	2,970.00	
31	Procured 300 Nos. plastic chairs	1,29,000.00	
32	Procured 4 Nos. Halogen room heater	7,930.00	
33	Procured 1 No. Exide Battery for Generator	8,450.00	
	<b>Total</b>	<b>7,61,899.00</b>	

(Rupees seven lakh sixty one thousand eight hundred ninety nine) only

Justification: As the physical condition of the College was very poor, most of the collections during admission were used in the college Development and library development.

**ii) Library Development:**

Total students admitted in June 2017 = 403 x 500 i.e. college development fee = Rs. 2,01,500.00

Total students admitted in Nov. 2017 = 294 x 500 i.e. college development fee = Rs. 1,47,000.00

Total collection during the year = 3,56,414.00 (Detailed expenditures are given below):

Sl. No.	Particulars	Amount in Rupees	Remarks
1	Printing of 5,000 copies of Accn. Receipts book, 10,000 copies date level, 8,000 copies loaned receipts	18,400.00	
2	DDC 23 (Dewey Decimal Classification 23/at)vol. 1-4	34,414.00	
3	Procurement of library books	95,600	
4	Procured 5 Nos. Book rack	24,000.00	
5	Procured 10 Nos. reading table	58,000.00	
6	Procured 2 Nos. steel almirah	19,000.00	
7	Procured 2 Nos. executive chairs	15,000.00	
8	Procured 2 Nos. long reading table	10,400.00	
9	Procured 20 Nos. supreme chairs	92,000.00	
	<b>Total</b>	<b>3,56,414.00</b>	

(Rupees three lakh fifty thousand four hundred fourteen) only

**iii) Infrastructural developments:**

- Library extension under Vocationalization of Higher Education RUSA is about to be completed. The total budget of Rs. 2 crore was funded by RUSA.
- Another ongoing project is Women's Hostel which is under construction funded by UGC. The total budget is 80 lakhs. The first installment of Rs. 40 lakhs has been received. Recently, the technical expert team led by CDC Director inspected the spot and the second installment is awaited.
- The multi-purpose hall/auditorium is completed recently which was funded by UGC. The sanctioned amount was Rs. 30,00,000/- only.

**Sd/-**  
**(T. ALLONG TZUDIR)**  
**PRINCIPAL**  
**ZUNHEBOTO GOVT. COLLEGE**  
**ZUNHEBOTO : NAGALAND**

### **13. BEST PRACTICES**

The College has instituted and internalized the following as best practices:

#### **1. Community service:**

##### **Objective of the Practice**

The objective of the practice is to generate a taste for manual work among the students and to educate the students and masses in areas of health, hygiene and social responsibility.

##### **Need Addressed and the Context**

A clean and hygienic environment is necessary to lead a healthy life. Many of the diseases in the villages can be prevented if we maintain a clean environment. This is possible only through community participation and by generating awareness among the general mass. In this programme the students take up mainly the cleanliness drive in and around the village with community participation which help not only to keep the environment clean but also generate awareness among the students and the general public.

##### **The Practice**

The community service is made compulsory for all first semester degree students. For this purpose Teachers- in- charge of community service are appointed at the beginning of the academic year. The Teachers-in-charge in consultation with the village council will plan the date

and nature of the work. This year our students undertook the work of cleaning the drainages, approach roads to the village and the surroundings of the schools in two different villages.

## **Evidence of Success**

After the community service programme we received positive feedback from the villagers and the students. The village council is happy to have such community service programmes in the coming years too and promised their support and cooperation to implement such programmes.

## **Resources**

The resources needed to implement the community service programme are a team of dedicated Teachers and motivated students and a minimum financial resource to provide transportation and refreshments to the students.

### **2. Sustainable/ renewable energy:**

#### **Objective of the practice**

Use of Clean/Green energy

#### **Need Addressed and the Context**

The state of Nagaland is not self sufficient in its energy resource and is dependent on other neighbouring states to meet its power requirements and hence there are frequent power cuts and load sheds. Thus, the Government of Nagaland commissioned the 10 KVA Wind-Solar Hybrid Power Plant on 9<sup>th</sup> April, 2013 to meet the power requirements of the institution.

#### **The Practice**

The college is located in an open hillock conducive for harvesting solar energy. Moreover, the place is windy and hence ideal for tapping wind energy. The power requirements of the college are not high and so the power generated by the solar panels is sufficient at the moment. It is used to tide over the power cuts and load-shedding.

#### **Evidence of success**

The college has a 30KVA diesel powered generator, but the energy provided by the power plant is sufficient to meet the power consumption of the college. Thus the use of fossil fuel is minimized.

## 14. Minutes of the latest IQAC Meeting and Action Taken Report

i)

Date: 29<sup>th</sup> July, 2019

Time: 12:00 Noon

Place: Principal's Office Chamber

1. Dr. T. Chandrasekharan, Coordinator, IQAC chaired the meeting on the say-so of the Principal.
2. The Research Committee was lauded for the successful conduct of the National Seminar. The publication work that remains is also expected to be done without delay.
3. It was suggested that the college should look towards organizing a two-day national seminar at least once a year.
4. The vision and mission statement of the college to be displayed at a prominent place in the campus. The carpenter's service to be engaged for making the frame.
5. The following agenda were discussed:
  - LCD Projectors: It was decided that the college will procure 3 LCD projectors.
  - IQAC office to be furnished with 1 proper office table and two executive chairs.
  - The college library needs 300 more books to fulfill the required total of 5000 books. It was decided that books for History, Geography and Political Science will be bought since these departments have less number of books. This is to be done by 10<sup>th</sup> of August, 2019.
  - Boys' washrooms need to be renovated.
  - The SSR is yet to be complete since the criterion wise metrics are yet to be completed. The departments are asked to complete the process at the earliest.
  - The Vice Principal-in-charge to provide all required academic data at the earliest.
  - Renovation and whitewashing of the academic building to be taken up.
  - Xerox machine and book racks to be bought for the library.
  - More desks and benches to be procured.
6. Mr. G. Phukato Sema, Asst. Professor, Dept. of Political Science suggested that there should be no delay in procuring the items necessary and in doing the work.
7. Mrs. Kalito Chishi, Treasurer, Finance Committee gave a report of the financial status. Thus far, a total of Rs. 16, 40,500/- has been raised.
8. Members present:
  - Dr. K. Nishena Nekha, Principal
  - Mr. H. Jekugha Sema, Vice Principal
  - Dr. T. Chandrasekharan, HoD, Dept. of English & Coordinator, IQAC
  - Dr. M. Pushparaj, HoD, Dept. of Economics
  - Dr. P. Pandey, HoD, Dept. of Political Science
  - Ms. Newtoli K Yeptho, HoD, Dept. of History
  - Ms. Zipporah Ellis Sema, HoD, Dept. of Geography
  - Ms. Bendangsenla, Asst. Professor, Dept. of English & Secretary, IQAC
  - Ms. Kalito Chishi, Assoc. Professor, Dept. of Pol. Sc. & Treasurer, Finance Committee
  - Mr. G. Phukato Sema, Asst. Prof., Dept. of Pol. Sc. & Convener, Finance Committee
  - Dr. C. Periasamy, Asst. Professor, Dept. of Economics
  - Ms. Rose Kithan, Asst. Professor, Dept. of Education
  - Mr. Arenjaba, Librarian

Sd/-  
**Smt. Bendangsenla**  
**Recorder**

## **ii) Action Taken Report (as on 3<sup>rd</sup> August 2019)**

A joint session of the IQAC and Finance Committee meeting was held at 12:00 noon on 29<sup>th</sup> July in Principal's Office Chamber. Dr. T. Chandrasekharan, Coordinator, IQAC chaired the meeting at the behest of the Principal and lauded the Research Committee for the successful conduct of the one-day National Seminar held on 26<sup>th</sup> July 2019 in the College. He suggested that the College should look towards organizing a two-day national seminar at least once a year and it was accepted unanimously.

As a follow up action of the resolutions adopted in the meeting, the vision and mission of the College has been displayed at a prominent place in the campus. Further, based on the suggestions and resolutions adopted in the meeting, the following follow-up activities have been taken up and are either completed or are under process:

- i. Three (3) LCD projectors have been procured and installed in three classrooms for promoting effective teaching-learning process.
- ii. The IQAC Office room has been furnished with one (1) proper office table and two (2) executive chairs.
- iii. Hundred books each in History, Geography and Political Science have been purchased for College Library so as to fulfill the required total of 5000 books.
- iv. Renovation of boys' washrooms has been completed.
- v. A Xerox machine and five (5) book racks for the College Library have been procured.
- vi. Renovation and whitewashing of the academic building is under process and is expected to be complete by the end of September 2019.

The Criterion wise Metrics are expected to be completed in a week or two for uploading in the NAAC website.

## **15. Perspective/Strategic Plan of the College**

The strategic plans for the College include construction of staff and teachers quarters, hostels, additional classrooms, outright purchase of land lying within the campus area, etc.

Other perspective plans set for future are the proposal for introduction of Science Stream, introduction of Sociology as elective subject, introduction of honours in Education, renovation and extension of class rooms, and water supply. Construction of security fencing and college gate is completed. As Information and Communication Technology (ICT) is an important tool for improving student learning by applying better teaching methodologies, the college could achieve a Wi-Fi free campus with internet connectivity through Jio network.